

**PURCHASING CALENDAR  
FY 2023-24**

The dates below indicate the deadlines for inputting purchase and warehouse requis ~~0. (u)0.6 (h)11.5 (5)9 (T)0 Tc 0~~

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**11/6/23 Memo: Freeze Out of State Travel**

**May 6, 2024:**

Deadline to purchase against Blanket Purchase orders, including food purchases.  
**No more purchases are to be made after May 5th.**

**May 15, 2024**

**Deadline to submit requisitions for material orders for summer school**  
Designate SUMMER SCHOOL ORDER on the general description line. All materials need to be received prior to June 30, 2024

**Agencies** list of service providers. The list needs to be submitted for board approval at the June 12 2024 board meeting.

**May 27, 2024:**

**Opening of 2024-2025 Ordering.** Sites and